



## NEW HAMPSHIRE JUDICIAL BRANCH

State of New Hampshire Judicial Branch  
2nd Circuit Court

Haverhill/Lebanon, NH

### Court Clerk V

Salary Range Step 1-5 \$72,735.00 - \$88,062.00

Labor Grade: 43

The State of New Hampshire, Judicial Branch, 2nd Circuit Court has a full-time vacancy for Court Clerk V. This position is assigned to a 9-step pay scale. Hiring typically occurs within steps 1-5, depending on education and experience.

Please submit a **resume and cover letter** along with your application.

**Summary:** This management-level position oversees administrative operations for one or more Circuit Court clerk's offices.

Responsibilities vary based on administrative scope, staff supervised, and caseload complexity. The role requires regular travel, with reimbursement provided from a home court designated by the Chief Judge. The position may also be transferred or reassigned at the Chief Judge's discretion.

#### **Minimum Qualifications:**

Preferred graduation from a four-year college or university, a related higher education degree in law, public, or business administration. Experience in court or related administrative work with a minimum of four years in a supervisory capacity.

Interested candidates can review and apply at **NH.Gov**

For further information please contact Jennifer Zdon, Human Resources at [Jzdon@courts.state.nh.us](mailto:Jzdon@courts.state.nh.us).