



IOLTA Grant Application

Fiscal Year Grant Period: 6/1/2026 – 5/31/2027

Deadline: April 3, 2026

Organization's Name:	Tax ID #:	Year Established:
Mailing Address:		
Telephone #:	Website Address:	

Project Name (if applicable):		
Type of Grant (if applicable):	Geographical area serviced by organization/program:	
Amount Requested: \$	Current Fiscal Year Organization Budget: Income: \$ _____ Expenses: \$ _____	This grant request is for: ___ General Operating ___ Special Project

Provide a 2-3 sentence summary of the program requesting IOLTA funds:

Executive Director (print name)	
Executive Director (signature)	Date:
Phone #:	Email:

(Please attach current certificate of authority.)



IOLTA Grant Application Guidelines

All IOLTA grant applications must be received by the New Hampshire Bar Foundation on or before **April 3, 2026**. Please submit applications in PDF form to Info@NHBarFoundation.org. IOLTA grant applications **must be** accompanied by the following:

Narrative (up to five pages) describing:

- An overview of the direct civil legal services to be provided with the IOLTA grant. Include an estimate of the percentage of requested funds that will be used to support direct legal services.
- An overview of the indirect civil legal services to be provided with the IOLTA grant. Include an estimate of the percentage of requested funds that will be used to support indirect legal services.
- The planned geographic and demographic distribution of IOLTA funds throughout the state.
- The demographic data supporting need for the funded program. Explain the extent and severity of unmet civil legal needs in this area.
- Expected outcomes that will result from organization's IOLTA-funded work.
- An overview of the organization's current process for determining client eligibility for services. What controls could your organization put in place to limit IOLTA-funded services to clients living at or near the poverty line?
- Steps taken to reduce duplication of services and to maximize the reach and efficiency of your programs both within the organization and with other civil legal service providers.
- How the organization intends to evaluate the proposed project. The evaluation should include data regarding the number of people assisted and the impact the project or program has had on the public. What specific metrics will be used? Suggest specific criteria the New Hampshire Bar Foundation could use to evaluate the organization's programs.
- A summary of any collaboration with the courts or other partners on various projects covered by this grant request.
- For 2026 IOLTA grantees.** If the organization utilizes attorney volunteers, how many cases did volunteers accept during the 2026 IOLTA grant period? How many hours of volunteer attorney time were donated during the same period? Forecasted numbers for the remainder of the grant period may also be provided.
- An overview of current attorney positions on staff and a brief description of the work done by these attorneys.
- An explanation of the organization's role in the statewide continuum of legal services.
- For previous IOLTA grantees, any changes from last year's application regarding type of service provided or population served.
- Plan of action with partial funding.
- Other ways your organization seeks funding and community support.

Attachments and Support Materials:

- Completed Financial Resources Worksheet (**provided by Bar Foundation**).
- Reductions to funding sources during the 6/1/25 – 5/31/26 IOLTA grant period.
- List of Board of Directors or Advisory Board with each member's affiliations. Please indicate whether each attorney member participates in the IOLTA program either individually or through their firm.
- Current total budget of the organization.
- Itemized budget for the grant period detailing use of the requested funds.



- Most recent audited financial statement and auditor's report.
- Organization's most recent IRS Form 990.
- Range of salaries paid to staff members by job category (support staff members, attorney staff members and other professional staff members).
- Resume of Executive Director.
- Program effectiveness statistics (outcomes measured and tracked).
- Organization's strategic plan covering the grant period. Please include an outline of how it will be accomplished over the next 24 months. If applicant does not have a strategic plan, please consider establishing one for future applications and provide a written overview of what the organization proposes to accomplish over the next year or two.
- If the applicant has not received an IOLTA grant in the previous two years, provide documentation highlighting a successful program implemented by the organization. What metrics were used to evaluate efficacy of the program?
- If the applicant has not received an IOLTA grant in the previous two years, required reporting submitted for another grant.

Interview Process

Additional information about the interview process will be provided in advance of the interview. The date of the in-person interview will be shared with the applicant once scheduled.