



Trust Administrator/Paralegal

Seeking a full time Trust Administrator/Paralegal for our busy Laconia-based Special Needs Trust (SNT) organization to meet with clients interested in creating a SNT or joining our Pooled SNTs. The Administrator will require a strong knowledge of public benefits and entitlements and their eligibility requirements. The Administrator will be responsible for financial accountings to NH DHHS and the Courts. We are seeking a candidate with 5+ years of experience in the trust field. This position is eligible for a hybrid work environment. Please submit your resume to **Tracey@ELOnh.org**. All inquiries will be kept confidential.