

PARALEGAL/ LEGAL ASSISTANT

Manchester, NH – NH Litigation law firm seeks a full-time legal assistant. The ideal candidate must be detail-oriented, self-motivated for independent work, possess great organization skills and the ability to communicate well. Must have a strong work ethic and knowledge of Microsoft Office.

We offer a flexible and pleasant work environment with a competitive wage and excellent benefits, including health insurance and 401(k) plan employer match.

Please submit your cover letter and resume to: **uploadresumes4me@gmail.com**.