

DEPARTMENT OF REVENUE ADMINISTRATION  
**TAX POLICY COUNSEL**

\$72,748 - \$101,322

The New Hampshire Department of Revenue Administration seeks an experienced attorney to serve in the role of Tax Policy Counsel. The successful candidate will act as the Department's liaison with the New Hampshire General Court by communicating agency objectives and initiatives to the legislative body as well as responding to legislative inquiry on matters relating to tax law, tax policy, tax administration, fiscal impact, revenues, and budgeting. The candidate will analyze and interpret state and federal laws and legislative proposals in order to advise the Department on the impact to agency operations and to advise the Commissioner of agency changes required. The candidate will also manage the agency's administrative rulemaking process and will serve as the agency's public information officer by coordinating communications from the agency and responding to press inquiries. A more detailed description of job duties can be

found here: <https://www.revenue.nh.gov/career/documents/TaxPolicyCounselLongAd.pdf>

**Minimum Qualifications:**

**EDUCATION:** Juris Doctorate from a recognized college or university.

**EXPERIENCE:** Four or more years' experience in legal practice, legal or legislative research, or hearings administration. Each additional year of approved work experience may be substituted for one year of required formal education at the graduate level only.

Interested candidates can submit letter of interest and resume to: Assistant Commissioner Carollynn J. Lear, NH DRA, 109 Pleasant Street, PO Box 457, Concord, NH 03302 or by e-mail to [Carollynn.J.Lear@dra.nh.gov](mailto:Carollynn.J.Lear@dra.nh.gov).