

TRUST & ESTATE PARALEGAL

Sulloway & Hollis, PLLC seeks a full-time experienced Trust & Estate Paralegal to support our Tax, Trust and Estates Practice Group. Paralegal training and a background in Trust and Estate Administration is required.

The ideal candidate will have a strong working knowledge of probate and trust administration, as well as state and federal filings and a familiarity with trust accounting, a professional manner, excellent communication skills, be well-organized and able to work independently, and will contribute to the continued growth of a very active practice group.

To qualify, you must possess a strong working knowledge of Microsoft Word and accounting software. Applicants will have a degree from an accredited college or university. We offer competitive salaries commensurate with experience, an excellent benefits package, and a cohesive team atmosphere. Qualified applicants should submit resume and cover letter to:

Jennifer L. Iacopino, Human Resources Manager
jiacopino@sulloway.com

Sulloway
& Hollis P.L.L.C.
COUNSELORS AT LAW

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