

NEW HAMPSHIRE BAR ASSOCIATION
BOARD OF GOVERNORS MEETING
Thursday, May 21, 2015
Bar Center – Concord, NH
3:00 P.M.

MINUTES

Present for all or part of the meeting were:

Lisa Wellman-Ally
Mary. E. Tenn
David W. Ruoff
Robert R. Howard, III
Jaye L. Rancourt
Edward D. Philpot, Jr.
Jonathan M. Eck
Jacki S. Smith
John Curran
Mary Ann Dempsey
Danielle Y. Vanderzanden
Dennis L. Morgan (by phone)
Sandra L. Cabrera
David W. McGrath

Catherine E. Shanelaris
James A. Shepard
Edward T. Clancy
Lanea A. Witkus
Russell F. Hilliard
Peter E. Hutchins
Jack P. Crisp, Jr.
Jeannine L. McCoy
Denice M. DeStefano
Virginia A. Martin
Joanne M. Hinnendael
Paula D. Lewis
Deborah Hawkins
Kristen E. Senz

A meeting notice reminder was emailed May 15th. A preliminary Agenda and related materials were emailed May 19th. Additional materials were emailed May 20th and distributed May 21st. The Agenda is duplicated below in order of consideration of agenda items. Unless otherwise noted, all motions reported are deemed to have been appropriately proposed, seconded and voted upon by those present.

REGULAR SESSION

A. CALL TO ORDER

Lisa Wellman-Ally

The Regular Session of the May 21, 2015 Board of Governors meeting was called to order at 3:00 p.m. by President Lisa Wellman-Ally.

PRESENTATION / DISCUSSION / ACTION ITEMS

B. Appointment of Ernie Goodno to JCC public sector seat
3 year term – July 2014 – July 2017

The **Board approved** the appointment of Ernie Goodno to the JCC public sector seat for a 3 year term, July 2014 – July 2017.

C. Appointment of Jaye Rancourt to JCC attorney seat
3 year term – July 2015 – July 2018

The **Board approved** the appointment of Jaye Rancourt to the JCC attorney seat for a 3 year term, July 2015 – July 2018 (J. Rancourt abstained)..

- D. Reappointment of Jack Crisp to JCC Alternate Panel attorney seat
3 year term – July 2015 – July 2018

The **Board approved** the reappointment of Jack Crisp to the JCC Alternate Panel attorney seat for a 3 year term, July 2015 – July 2018.

- E. Reappointment of Dr. Daniel Botsford to JCC Alternate Panel public sector seat
3 year term – July 2015 – July 2018

The **Board approved** the reappointment of Dr. Daniel Botsford to the JCC Alternate Panel public sector seat for a 3 year term, July 2015 – July 2018.

- F. Member letter regarding Practical Skills Course Jack Crisp

In response to a letter expressing a new admittee's concern about the cost of the Practical Skills Program, CLE Committee member Jack Crisp provided an historical perspective on the program the Association produces at the request of the Supreme Court.

The materials are a valuable resource and the presenters top-notch in their subject areas. The CLE Committee spends a great deal of time reviewing evaluations for all of the CLE programs produced, including practical skills. The practical skills evaluations show that the new lawyers, including those that waive-in from other states, welcome this opportunity to learn about practice in NH and to network with other lawyers and the judges. There have been many refinements made over the years to meet changing NH practice issues and in response to evaluation feedback.

Jack noted that the Bar tries to stay below what others are charging for CLE programming. It was also noted that the price for this program has not increased since 2007.

Jack and CLE Director Joanne Hinnendael answered questions. Joanne reported that a subcommittee of the CLE Committee is once again reviewing the Practical Skills Program for potential updates and revisions. Ways to keep the program cost as low as possible are part of that review.

It was agreed that Jack will reach out to this member at the upcoming practical skills course for which he has registered, and that a message will also be sent to this member advising him that his concerns were raised and discussed by the Board.

EXECUTIVE SESSION

- G. The Board of Governors went into Executive Session at 3:30 pm. to consider a member complaint; the Regular Board of Governors meeting resumed at 3:53 pm.

REGULAR SESSION

H. Adoption of 2015-16 Budget

Director of Finance Paula Lewis outlined the process over the past five months that culminated in the presented budget draft.

Paula provided a brief budget overview:

- No dues increase is being proposed
- Proposed budget is break-even
- Revenue and expense increases total less than 1%

There are also separate budgets for Special Projects and for Capital purchases, each of which were reviewed.

President-elect and Finance Committee Chair Mary Tenn stated that the recommendation of the Finance Committee is to approve the Operating and Special Projects Budgets as presented and the Capital Budget, subject to retaining two (2) months of operating costs in reserves. The Finance Committee will be working on updating a reserve policy, in addition to other financial management policies and guidelines for future use.

Paula, and others, answered questions as they arose.

ACTION

On motion to adopt the Operating and Special Projects Budgets as presented and the Capital Budget, subject to retaining two (2) months of operating costs in reserves. PASSED (unanimously).

I. Ethics Committee – NH RPC Rule 5.5 Amendment

Denice DeStefano

The **Board received** Ethics Committee amendments to NH RPC 5.5: Unauthorized Practice of Law; Multijurisdictional Practice of Law, including the addition of Ethics Committee Comments.

CONSENT ITEMS

J. Membership Status Changes for May 2015

Denice DeStefano

The **Board received** Membership Status changes, which are attached as a permanent part of these minutes.

K. Dues Waiver Report

Subcommittee

The **Board approved** the request of [REDACTED], to waive the deadline date to change status to Inactive and pay pro-rated Inactive dues and fees.

The **Board approved** the request of [REDACTED], to waive 100% of Inactive back dues and fees from 2012-2015.

O. Banking Resolution Needed

Director of Finance Paula Lewis reported that currently NHBA's Accounts Receivable Administrator drives with "checks in hand" to up to six banks, and at minimum two banks daily, in the Concord area to make deposits on behalf of NHBA and its affiliates. The use of a check scanner and ACH functionality would significantly improve efficiency, tracking, security and recordkeeping. In addition, in many cases, funds are available much earlier from a scanned check deposit than from a check that is deposited with a teller at the brick and mortar store.

The monthly fee for the banking services is \$55; \$660 annually which will be offset by cost reductions in staff time and travel to the various banks.

Applications, Agreements and Resolutions are in process of being finalized and will be forwarded, once received from Bank of New Hampshire, to the NHBA Secretary and Treasurer for review and with the expectation that those documents will be brought to the next Board of Governors meeting for discussion and vote.

Board members inquired about the security of such systems, and reassurance from Bank of NH will be forwarded to the Board. Between the Association's firewall, independently audited secure and confidential handling procedures, and the bank system's security, this system will provide more security than hand carrying check deposits, with improved productivity as a side benefit.

P. Leadership Academy Symposium Report

Executive Director Jeannine McCoy and Vice President David Ruoff reported that the Leadership Academy Symposium held May 11th was well received with a large number of judges in attendance.

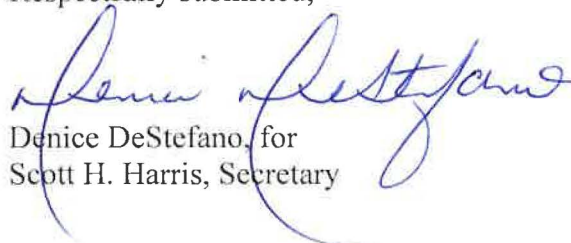
ITEMS DISTRIBUTED AT MEETING FOR YOUR INFORMATION

Invitation to Judge Gerard Boyle's retirement celebration, schedule June 25th, was distributed to the Board.

ADJOURNMENT

The May 21, 2015 Board of Governors Meeting adjourned at 4:45 p.m.

Respectfully submitted,



Denise DeStefano, for
Scott H. Harris, Secretary

NEW HAMPSHIRE BAR ASSOCIATION
Membership Status Changes
Presented to the Board of Governors May 21, 2015

Active to **INACTIVE**

20673 Drouin, Donald G., Bedford, NH (effective April 23, 2015)
14397 Dyer, Kate E., Coos Bay, OR (effective April 16, 2015)
20081 Fellian, Nicole M.S., Springfield, MA (effective May 31, 2015)
16843 Gesing, Erica, Enfield, CT (effective May 5, 2015)
265784 Graham, Thomas D., Pittston, ME (effective April 30, 2015)
16172 Gorham, Karen A., Dover, NH (effective April 14, 2015)
20776 Hagaman, Chase A, Concord, NH (effective April 14, 2015)
266610 Hunter, Nathan A., Montpelier, VT (effective April 7, 2015) New Admit 4/7/2015
266295 Karouni, Kara E., Greenland, NH (effective May 15, 2015)
20930 Lee, Adam, Auburn, ME (effective April 27, 2015)
21166 Lowery, Iris J., St. Petersburg, FL (effective May 31, 2015)
1947 Oyer, Eve H., Concord, NH (effective April 15, 2015)
15152 Pachucki, Maureen Lane, Boston, MA (effective April 16, 2015)
2506 Perreault, Cynthia Ann, Kingston, NH (effective April 15, 2015)
20281 Porada, Mark E., Ashburn, VA (effective April 14, 2015)
20781 Rasanen, Jeffrey M., Waltham, MA (effective April 16, 2014) New Admit 11/17/2014
265318 Rogers, Shana A., Concord, NH (effective May 5, 2015)
11873 Rossetti, Armand J., Andover, MA (effective April 21, 2015)
9081 Rouillard, Claire W., Goffstown, NH (effective April 17, 2015)
2218 Rundles, Janice K., Fenton, MI (effective May 1, 2015)
17706 Sisak, Bonnie A., Somerville, MA (effective April 27, 2015)
16497 Stern, Eris T., Durham, NH (effective May 14, 2015)
266267 Subach, Serge, Boston, MA (effective April 16, 2015) New Admit 11/17/2014

Active to **INACTIVE RETIRED**

803 Fisichella, Angelo R., St. Augustine, FL (effective May 13, 2015)
908 Gaumont, R. Robert, Merrimack, NH (effective April 30, 2015)
1259 Jauron, Robert E., Manchester, NH (effective May 1, 2015)
14016 LaFond, Michel A., Gilmanton, NH (effective April 21, 2015)
20688 Lincoln, Samantha L, Salem, NH (effective May 2, 2015)
2112 Reams, James Max, Hampton, NH (effective April 15, 2015)
2181 Rock, Suzanne L., Gilford, NH (effective April 27, 2015)

Active to **RESIGNED**

14244 Shanley, Patrick, Salem, NH (effective May 8, 2015)

Inactive to **ACTIVE**

17473 Brasili, Robin M., Westminster MA (effective June 1, 2015)
14886 Conrad, Ira L., Peterborough, NH (effective May 12, 2015)
16431 David, Jennifer, Malden, MA (effective June 1, 2015)
9990 Evans, Risa, Contoocook, NH (effective June 1, 2015)
265290 Locke, Sean R., Concord, NH (effective June 1, 2015)
18532 Sansone, Kenneth A., Bedford, NH (effective May 13, 2015)
265436 Peyton, Julie C., Cambridge, MA (effective May 1, 2015)
14622 White, Ingrid E., Bow, NH (effective May 5, 2015)

Inactive to **INACTIVE RETIRED**

11301 Horton, Sally F., Avon, CO (effective April 10, 2015)
1211 Huard, Robert F., Needham, MA (effective April 20, 2015)
2722 Wheeler, Margaret K., Boston, MA (effective May 8, 2015)
10177 Wu, Kathryn W., New York, NY (effective April 15, 2015)

Inactive to **RESIGNED**

16215 Clifford, Paula J., Weymouth, MA (effective April 28, 2015)
20369 Dupuis, Ronald R., Anchorage, AK (effective April 30, 2015)
8554 Iatridis, Asimakis D., Boulder, CO (effective May 1, 2015)
21260 Rowlett, Victoria J., Rio Verde, AZ (effective April 10, 2015)
2444 Stern, Robin, Brattleboro, VT (effective April 28, 2015)

Inactive Retired to **RESIGNED**

169 Buckley, Robert B. Jr., Fernandina, FL (effective May 1, 2015)
10536 Hepner, Diana B., Eustis, FL (effective May 12, 2015)
2221 Russell, Kenneth L Jr., Whitefield, NH (effective April 28, 2015)
9375 Schraud, Gloria, New Bern, NC (effective April 28, 2015)

Honorary Active to **HONORARY INACTIVE**

112 Carroll, Joan L., Derry, NH (effective April 28, 2015)
582 Dastin, Robert E., Manchester, NH (effective May 15, 2015)

Suspended for Trust Account Compliance to **ACTIVE**

19523 Boyle, Connor W., Dover, NH (effective April 9, 2015)
16218 Connolly, Stephen J., Boston, MA (effective April 9, 2014)
5539 Heal, Laird J., Worcester, MA (effective April 23, 2015)
14612 Simpson, Rhonda M., Bedford, NH (effective May 8, 2015)
19398 Volpe, Richard J., Enfield, CT (May 8, 2015)

Resigned to **DECEASED**

495 Coolidge, Clyde R., Dover, NH (effective April 7, 2015)