NEW HAMPSHIRE BAR ASSOCIATION
SPECIAL BOARD OF GOVERNORS MEETING
Tuesday, February 6, 2018
MINUTES

Present for all or part of the meeting were:

Scott H. Harris
David W. McGrath
Edward D. Philpot Jr.
Peter E. Hutchins
Robert R. Howard, III
John A. Curran (phone)
Jonathan M. Eck
Christopher T. Regan
Paul W. Chant (phone)
Sandra L. Cabrera (phone)
J. Christopher Marshall
Danielle Vanderzanden

Kristin G. Fields
Richard C. Guerriero, Jr. (phone)
Daniel E. Will
Cathy E. Shanelaris
Adam P. Pignatelli (phone)
Lanea A. Witkus
Denise DeStefano
Joanne Hinnendael
Paula Lewis
Virginia Martin
Jennifer Pinckney
Deborah J. Hawkins

A meeting notice reminder, and related materials were emailed February 1st. Unless otherwise noted, all motions reported are deemed to have been appropriately proposed, seconded and voted upon by those present.

A. Call to Order

The special session of the February 6, 2018 Board of Governors meeting was called to order by President Scot Harris at 4:43 p.m.

DISCUSSION ITEMS:

B. Draft Executive Director Job Description

The Board reviewed and discussed the job description drafted by the Executive Committee of the Board. Changes were captured by the Acting Executive Director, who will revise the job description and circulate to the Board.

C. Search Committee

There was a discussion regarding the search committee and the search process. It was the consensus of the Board to add at least two additional members to the search committee to better reflect the make-up of the membership (solo/small firm representation and small counties).

It was also agreed that Board members and Management Staff would have the opportunity to review all resumes if desired.
ADJOURNMENT

The February 6, 2018 Special Board of Governors Meeting adjourned at 6:00 pm.

Respectfully submitted,

Deborah J. Hawkins, for
Robert R. Howard, III, Secretary