

NEW HAMPSHIRE BAR ASSOCIATION
BOARD OF GOVERNORS MEETING
Thursday, February 15, 2018

MINUTES

Present for all or part of the meeting were:

Scott H. Harris	Susan A. Lowry
David W. McGrath	Lanea A. Witkus
Edward D. Philpot Jr.	Jennifer L. Parent
Peter E. Hutchins	Denice DeStefano
John A. Curran	Joanne Hinnendael
Christopher T. Regan	Virginia Martin
Sandra L. Cabrera	Jennifer Pinckney
J. Christopher Marshall	Deborah J. Hawkins
Kristen G. Fields	Justice Gary Hicks
James P. Cowles	Jack Crisp
Richard C. Guerriero, Jr.	Ann O'Rourke
Cathy E. Shanelaris	Dr. William F. Meinecke Jr.
Adam P. Pignatelli	

A meeting notice reminder, link to preliminary agenda and related materials were emailed February 8th. Additional materials were distributed February 13th. The Agenda is duplicated below in order of consideration of agenda items. Unless otherwise noted, all motions reported are deemed to have been appropriately proposed, seconded and voted upon by those present.

A. Call to Order Scott Harris

The regular session of the February 15, 2018 Board of Governors meeting was called to order by President Scott Harris at 5:14 p.m.

BOG WORK GROUP PROPOSALS:

B. BOG Work Group on Governance & Administration - Begin Discussion on: Peter Hutchins
▪ Role of the Executive Committee vs the Full Board & How to best Engage the Board in meetings

Peter noted that this item will be on the agenda of the March 22nd Board meeting for discussion. Peter asks members of the Board to give this topic some thought and come to the March meeting prepared to discuss.

STRATEGIC PLANNING ITEMS FOR DISCUSSION:

C. CLE Strategic Plan Report Ed Philpot

Ed referenced the three areas of focus that were identified at the September 2017 Board Orientation: Governance & Administration, Member Service & Outreach, and Public Service & Outreach. The Public Service and Outreach workgroup discussion focused on the NHBA Law Related Education program, which spun out into CLE Committee and strategic planning. It is

hoped that all the pieces will be brought together into a strategic planning session during this summer (2018).

Ed stated that the team that participated in the NH Center for Non Profits' Non Profit Sustainability Institute last year will be meeting in the next month to finalize their work on the NHBA mission and how to finance this mission and sustain programming. He expects this work will create a matrix that can be used for strategic decision making in the future.

The CLE strategic planning group has a session planned for this summer. The session last year looked at CLE as a business and how it can be sustained. This work will also be continued as part of the February CLE committee meeting.

INFORMATIONAL ITEMS:

D. President's Report

- 2018 Annual Meeting – June 29-30, 2018 at the Woodstock Inn & Resort, Woodstock, VT

Scott reported that the annual meeting was moved because Attitash resort cancelled the contract that was in place. The NHBA received financial compensation from that resort for breaking the contract. Scott encouraged board members to plan to attend. He also asked that they give some thought to ideas for engaging and relevant speakers, and send any ideas to him.

E. Executive Search Committee Update

Dave McGrath

Dave reported that the final Executive Director job description was sent to the Board. Members have been added to the search committee as discussed at the February 6 board meeting. He is in the process of arranging the first meeting. There are plans to reach out to the Connecticut Bar, which just hired a new director. The ABA will also be contacted.

F. Acting Director's Report

Denice DeStefano

- 2018 NHBA Events Calendar – your **opportunity for the Board to network** with our members

Denice noted that this calendar was distributed with the other board materials. She highlighted the Lawline dates, and suggested that board members share these with their staff for use in directing those callers seeking legal advice.

- Bar Center Activity Updates – keeping you **informed** of the ongoing work of the Association.

Denice reported that it has been a busy month, however the activity report is shorter due to staff illness. There have been several new staff that have begun work this month. Denice also spoke about the Law Related Education Beyond High School project. This is a book that outlines rights and responsibilities of individuals aimed at those graduating from high school. The content update is complete. The goal is to distribute it to every NII high school senior (there are 15,000) through Law Day in May. Donations will be sought to cover the cost of printing. We The People/Project Citizen, also Law Related Education (LRE) programs, are partnering with the NH Council on Civics Education to submit a grant to fund teacher training.

▪ Website Update

Jen Pinckney

Jen Pickney updated the board on the status of the new web site. A meeting was recently held for selected individuals to view the beta site and give feedback. An email was sent yesterday to the board with a link to the beta site. Please take a look and send feedback to Jen. It is ready to launch, and it is hoped it will be launched within the next week or two. The new site is built on the WordPress platform, which will be easier to maintain and cheaper to host. Jen reported that she will be at the midyear meeting with a computer so that members can view the new site.

▪ Meeting with Donna Raymond, Fiscal Manager at the Administrative Offices of the Court

Scott reported that Paula Lewis and Denice DeStefano recently met with Donna Raymond as recommended by the Court Commission report. Please reference the report distributed at this meeting for details.

GUEST INTRODUCTION:

Jack Crisp, chair of the CLE committee introduced guests Ann O'Rourke and Dr. William F. Meinecke Jr. of the United States Memorial Holocaust Museum in Washington, D.C. Ms. O'Rourke and Dr. Meinecke are the presenters for tomorrow's morning CLE at midyear meeting.

G. State Update

All Board Members

Ed Philpot has been selected to judge at the national We the People program in Washington, D.C. He is a past alum of this national honor.

CONSENT ITEMS:

I. Membership Status Changes for January/February 2018

Scott Harris

The Board **received** the membership status changes which are attached as a permanent part of these minutes.

J. Minutes of January 18, 2018 and February 6, 2018 Meetings

Scott Harris

The Board **approved** the minutes as presented.

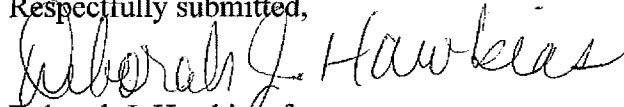
ACTION

On Motion to accept the consent agenda as presented. Passed. Unanimously.

ADJOURNMENT

The February 15, 2018 Board of Governors Meeting adjourned at 5:40 pm.

Respectfully submitted,



Deborah J. Hawkins, for

Robert R. Howard, III, Secretary

Membership Status Changes

Presented to the Board of Governors February 15, 2018

Active to INACTIVE:

- 269507 Brady, Sean B., Nashua, NH (effective November 30, 2017) New Admit
- 269684 Carroll, Arwyn, Windham, NH (effective December 28, 2017) New Admit
- 269620 Gamer, Samuel J.M., Lynn, MA (effective November 30, 2017) New Admit
- 18316 Goodwin, Leon I., Fitzwilliam, NH (effective December 31, 2017)
- 10555 Harrington, Terri M., Durham, NH (effective January 22, 2018)
- 269647 Main, Jolie E., Woburn, MA (effective November 30, 2017) New Admit
- 269560 Matuszko, Brianna L., Somersworth, NH (effective November 30, 2017) New Admit
- 269464 Palmeira, Amanda N., Keene, NH (effective November 30, 2017) New Admit
- 18972 Peppas, Maria, Chicago, IL (effective January 11, 2018)
- 19587 Schnipper, Merrit S., Greenfield, MA (effective January 10, 2018)
- 269618 Wolf, Lucy C., Boston, MA (effective November 30, 2017) New Admit

Active to INACTIVE RETIRED:

- 17095 Boyce, Steven E., Peterborough, NH (effective January 31, 2018)
- 79 Boynton, Jay C., Andover, NH (effective February 1, 2018)
- 15362 Dalton Diane, Hernando, FL (effective January 10, 2018)
- 2054 Post, Ruth-Ellen, Windham, NH (effective January 11, 2018)

Active to RESIGNED:

- 266110 Di Giovanni, Lauren L., Demarest, NJ (effective January 20, 2018)

Inactive to ACTIVE:

- 265332 Barletta, Laura B. Beverly, MA (effective January 29, 2018)
- 20259 Brown, Lee C., Hancock, NH (effective January 29, 2018)
- 269058 Conroy, Patrick S., Derry, NH (effective January 24, 2018)
- 16454 Healy, Nora R., Portland, ME (effective February 1, 2018)
- 20354 Lawson, Daniel R., Winthrop, ME (effective January 29, 2018)

14919 Merrill, James F., Manchester, NH (effective January 29, 2018)
268086 Ray, Christopher D., Hampton, NH (effective January 17, 2018)
5589 Rogers, David J., Hillsborough, NH (effective February 2, 2018)
268091 Sanders, Jennifer L., Nashua, NH (effective January 9, 2018)
265840 Skinner, Whiney P., Acworth, NH (effective January 18, 2018)
2403 Span, Robert S., Brentwood, NH (effective January 23, 2018)

Suspended to Active:

265347 Hall, Russell L., Methuen, MA (effective January 16, 2018)

Resigned to Active:

1790 Moore, Douglas S., Sharon, VT (effective January 9, 2018)

